



# Rural Wales Local Policy and Innovation Partnership (LPIP)

## Freelance Role for Y Drenewydd, Newtown Community Research Co-ordinator

Start date: Late April 2025

### What is Together for Change (TfC)

Together for Change was started by the people involved in the grass roots charity Solva Care, in response to the plans and experiences of the community in building a happy, healthy and connected village. We believe that by working together, countywide and beyond, we stand a better chance of creating a good life for all and sustainable solutions for our planet. Read more about TfC by following the link below.

[Our Story – Together for Change](#)

### What is the Rural Wales Local Policy and Innovation Policy (LPIP)

This collaborative initiative involves academic researchers, public bodies, and private and third sector stakeholders, all working together to enhance the use of research and innovation to support policy-making, regional development, and community resilience across rural Wales. Together for Change (TfC) is leading the delivery of the Community-led Action Research Programme and is engaging with five communities across the LPIP's priority themes including St Davids Peninsula. Read more by following the link below.

[Together for Change leads delivery of Community-Led Action Research in partnership with LPIP – Together for Change](#)

### Why this role matters now

As rural communities navigate changing social, economic, and environmental landscapes, the identity and purpose of Welsh Market Towns are evolving. This role

comes at a crucial time, offering the opportunity to work with the community to define what it means to live, work, and thrive in a modern Market Town. Through local research and dialogue, the resulting Community Action Plan will help shape a vision for the future that reflects the aspirations, values, and resilience of Newtown — setting a precedent for other towns across Wales.

## What the role will involve

- Co-ordinating the project management team meetings in-person and online
- Co-ordinating and supporting the volunteer researchers including support with risk assessments.
- Regular email, online and phone contact with the Community Research Facilitator at Together for Change to liaise between LPIP and the Newtown Project Planning Group.
- Co-ordinating the recruitment of interviewees for the research.
- Co-ordinating the distribution of surveys through relevant events.
- Managing and posting on social media to promote the research project.
- Keeping accurate records of spending against the budget and safely saving receipts and invoices to send to LPIP team.
- Booking venues and refreshments and arranging community events.
- Ensuring all communications and research materials are bilingual in English and Welsh.
- Occasional requirement to work some evenings and weekends at community events.

## What skills and experience we are looking for:

- Good connections and networks across the Newtown community.
- Ideally some Welsh language speaking, reading and writing skills (Level A1 or A2\*).
- Writing skills for sending polite emails, writing a short report about the project, designing posters and leaflets to promote the project.
- Experience working with community groups or volunteers.

\*More information on Welsh Language Levels can be found at:

<https://www.aber.ac.uk/en/hr/policy-and-procedure/welsh-standards/>

## What the role can offer you

- Training and support on research project management
- Opportunity to build your network within the LPIP with academic connections across Wales.

- Opportunity to make connections with policy makers at local and national level where relevant.
- Support from the Community Research Facilitator at LPIP.

## Terms of contract

- This is a freelance, self-employed position, and the successful applicant will be engaged as an independent contractor and will need their own computer, email, internet access etc.
- You will be responsible for managing your own tax, insurance, and business expenses.
- Equivalent of 1 day per week with an expectation to use some time to check emails on a more regular basis across the week.
- Short term contract to start late-April 2025 – late Sept 2025.
- This is a contract/freelance opportunity, not an employment position.
- Payment will be made upon receipt of invoices.
- The contract does not include employee benefits such as holiday pay or sick leave.
- All travel and expenses will be covered within the budget for Newtown LPIP Project.

## How to apply

Deadline: Midnight, 25th April 2025

Please send a CV and cover letter as Word documents outlining why you would be a good fit for the role and why you want to be part of LPIP. Please indicate how you meet the criteria with examples of previous experience from paid or voluntary roles. We will accept Welsh or English language applications.

Send your application emails to [Amy.Nicholass@tfcpcbrokehire.org](mailto:Amy.Nicholass@tfcpcbrokehire.org)